



pipers corner SCHOOL

An independent day school for girls aged 4-18

Recruitment Pack

Drama Assistant





The School

Pipers Corner is a Girls' School Association Independent School for girls aged 4-18. Set in 96 acres of beautiful Chiltern countryside, the School is four miles north of High Wycombe and two miles from Great Missenden. In its most recent ISI inspection (March 2023) the School was graded as "excellent" in all categories.

Founded in 1930, the School was established on its current site in 1945. The School now comprises of approximately 618 students and employs more than 170 staff. Demand for a place at Pipers has increased in recent years, and we remain full.

Our site has incredible facilities to inspire the next generation, we have a 280 seat theatre, fully equipped for our student technical team, with plenty of performances for our aspiring performers. Our Pipers Radio studio broadcasts live every lunchtime.

Sporting facilities include the swimming pool, fitness suite, astro pitches and gymnasium. Forest School is conducted in our on-site woodland, and to encourage environmental awareness we have two outdoor eco-classrooms with wind turbines and water butts. Students of all ages benefit from outdoor lessons in our wildflower meadow.





Welcome from the Head

At Pipers, there is no such thing as a typical 'Pipers' girl. All members of staff support the students to fulfil their academic and personal potential, enabling them to emerge as mature, confident and independent young adults. Investment in talented and inspirational teaching staff and professional support staff is at the heart of our success, and our recent academic results and overall performance bear testament to this.

Every member of the Pipers community, both academic and support staff, play a vital role in maintaining the excellent standard of education we provide. Underpinning everything that we do is a team of enthusiastic and determined staff, with a willingness to think outside of the box.

Personal development is always encouraged and supported, and well-being is at the forefront for staff as much as students.

I am incredibly proud of the Pipers community and it is a privilege to work alongside such talented staff and positive students.



Mrs Helen Ness-Gifford





Why work at Pipers?

We have a strong community and pride ourselves on being a warm and supportive workplace. Visitors to the school often comment on the positive atmosphere. Benefits for teaching and support staff include:

- Competitive salaries and excellent pension schemes
- Annual professional review and commitment to CPD for all
- On-site car parking and the possibility of on-site single accommodation
- Free lunch provided in term time, with numerous hot and cold options
- Staffroom with free tea, coffee and fruit
- Use of the fitness suite and swimming pool
- Staff clubs such as yoga, running, football and choir
- Cycle to work scheme
- Access to a counselling service

The school is less than an hour from Central London and has excellent rail links and motorway connections. It is four miles north from High Wycombe, which has a large shopping centre, two multiplex cinemas, a sports centre and several out of town shopping areas.





Testimonials

"The students at Pipers Corner understand the importance of their own, and each other's development, making the classroom culture supportive and nurturing. But what makes Pipers special to work in is that they appreciate this environment, as well as the staff, allowing them to grow as individuals and make progress."

"Since joining Pipers I have been impressed by the strong sense of community between colleagues and the amount of trust and support shown by the parents."

"Pipers Corner School is a great place to work. It has encouraged me to push myself to be the best teacher I can be, allowing me to experiment with my teaching style and get to know pupils in a fun and engaging way. The School has excellent facilities and is focused on helping students reach their highest potential."

"Pipers has a warm working environment, with friendly staff who will do all they can to support your development and positive spirit."

"I enjoy working at Pipers because of the great relationship between staff and students. Lessons have a fun but productive atmosphere and classes of all ages are keen to learn."



Job Advert

Drama Assistant

To start in May or September 2025

Full-time | Fixed term contract until July 2026

Salary | Competitive, dependent on experience

This position would be suitable for a recent Drama Graduate who is seeking experience of assisting with the teaching of individuals and groups, and looking to develop skills with children. Previous class teaching is not essential to the post as the Performing Arts Department would offer comprehensive support and guidance where required.

An application form can be obtained from the HR Department via email hr@piperscorner.co.uk, or downloaded from our website, www.piperscorner.co.uk. Completed application form and a covering letter should be addressed to the Headmistress and returned to the HR Department via the email address above.

Closing Date | Sunday 11 May 2025

Interview Date | TBC

Suitable candidates may be interviewed before the closing date and Pipers Corner School reserves the right to withdraw the position if an early appointment is made.

Pipers Corner School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be subject to an Enhanced DBS check.

Registered Charity No. 310635



Job Title	Salary	Working hours
Drama Assistant	£20-22k per annum FTE, dependent on skills and experience	Full-time Fixed term contract until July 2026
Line managing (direct)	Reporting to	
N/A	Director of Drama	
The Role		
To support classroom drama by preparing resources as and when required.		
The Department		
<p>The Drama Department is part of a vibrant Performing Arts Faculty at Pipers Corner School. The Drama, Dance and Music Departments work very closely together and we encourage our students to strengthen and develop their performance skills in all three disciplines. Whether they start their education with us at Pre-Prep, Prep, or in Senior School, curriculum Drama is taught by drama specialists at every level.</p> <p>The Drama Department has a very strong tradition for outstanding performance and production work and is recognised in our local community for the enviable reputation of bringing out the very best in our students. School productions regularly have a high take up from all year groups and have always fostered an inclusive approach, believing that every student has talent and something important to offer. They are all encouraged to build up self confidence, self belief and high self esteem. Students regularly take assemblies, speak in public, welcome visitors and act as strong ambassadors for the School. We believe that their drama studies help students to cope confidently with any new situation.</p> <p>The Drama Department is staffed by the Director of Drama, the Assistant Director of Drama, a Head of Prep Drama and the Drama Assistant. We have a team of technical staff who are based in our professional standard 280 seat theatre, comprising of the Arts Centre Manager, Technical Theatre Assistant and a Costume Designer.</p>		



Specific Responsibilities

Principal

- To support classroom drama by preparing resources as and when required
- To assist with rehearsals after school if required
- To provide support during productions across the Lower, Middle and Upper School including makeup, hair and costume and stage management
- To keep up to date records of departmental budget to ensure spending is on track
- To attend the Year 7 after school Drama club, supporting the Sixth Form students who lead it
- To be involved in extra-curricular rehearsals for GCSE and A level as required
- To provide technical support with lighting/sound when required by department staff or students including filming for GCSE and A Level examinations
- To administrate and accompany school theatre trips
- To undertake appropriate and agreed continuing professional development
- To regularly update the Drama boards within the Department as well as providing content for departmental Twitter
- To undertake daily administrative tasks including register notes, emails home, videoing examinations, booking rooms, getting performing rights, sourcing props and set as required
- To provide ICT support as a TA in Year 7 and 8 lessons
- To promote and safeguard the welfare of children and young persons for whom you are responsible and with whom you come into contact

April 2025

This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the School in relation to the post holder's professional responsibilities and duties

